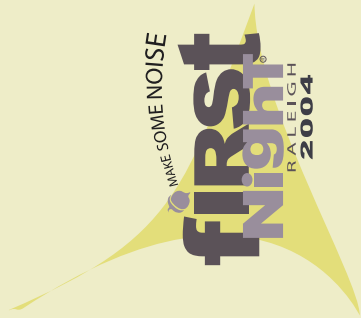


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Artsposure
Volunteer Coordinator
336 Fayetteville Street Mall
Suite 405
Raleigh, NC 27601



336 Fayetteville Street Mall
Suite 405
Raleigh, NC 27601

MAKE SOME NOISE
**first
Night**
RALEIGH
2004

one **HUNDRED**
performances
in 1 night

Volunteer for 2 1/2 hours

Receive a free admission button to all day and night events

Children's Celebration

2-6 pm Interactive, live performances and art activities for the whole family
North Carolina Museums of History and Natural Sciences

People's Procession

6 pm Grand March from the north end of the State Capitol to the Raleigh Convention & Conference Center Plaza
7 pm Fireworks & Early Descent of Raleigh Acorn, especially convenient for families who want an early end to the evening

New Year's Eve Around the World

4 pm- Dance, music and food from every corner of the globe
11:30 pm featuring performances by Baraka Mundi, African American Dance Ensemble, and a Five-Alarm Salsa Dance Party with Carnavalito
Raleigh Convention and Conference Center

Evening Entertainment

7 pm- 100 performances in over 30 downtown locations, including
11:30 pm Ballroom Dance, Larger-Than-Life Puppets, Comedy, Latin Jazz, Reggae, Roots Rock, Swing, Alt Country, Blues, Rap, Gospel, Bluegrass and Chamber Music

Countdown to Midnight

11:30 pm- Descent of the Raleigh Acorn with Fireworks at Midnight
Midnight Raleigh Convention and Conference Center Plaza

firstnightraleigh.com

december
31
downtown
RALEIGH
2003
2 pm - Midnight

First Night® Raleigh Volunteer Job Descriptions

Site Manager – Manage the backstage area and supervise the set up and break down of a venue. As the “stage manager,” the site manager is also responsible for supervising the operation of the stage, which includes keeping the schedule on time and welcoming the performers. Some experience helps but is not necessary. Site managers are required to attend one pre-event meeting and make a 6-8 hour commitment on 12/31.

Children’s Activities Helper – “The Children’s Celebration” occurs from 2-6 pm on December 31st and is an event in itself. Helpers work before and during the Celebration to set up, usher and assist with the creative activities.

“The People’s Procession” Assistant – The Procession takes to the streets at 6 pm to mark the beginning of the Evening Program. Assistance is needed to organize and guide participants. Procession workers also play roles in Trigon, the dragon, march as “dots,” or carry parts of FACE in the parade.

“New Year’s Eve Around the World Assistant” – This special celebration occurs from 4 pm - 11:30 pm inside the Convention Center. Helpers work before and during the program to set up, usher and assist with activities.

Button Checker / Usher – Check buttons at a site entrance, aid in crowd control at a specific site, and be available to the public for general event information.

Audience Surveyor – Enjoy lots of public contact. You’ll pass out surveys, answer questions, and collect surveys at a specific site. Some surveyors interview attendees.

Production Assistant – Assist a site manager with production needs such as set-up and breakdown, and with hospitality for their performers.

Volunteer & Performer Hospitality – Feed volunteers and performers at hospitality stations in the Raleigh Convention & Conference Center and at Volunteer Headquarters.

Volunteer Check-in Assistant – Help check in volunteers at either the Children’s Celebration or evening headquarters.

Production Daylight Crew – Help site managers set things up at the beginning of the day. Most of this work is of a physical nature – climbing ladders, trees, light poles, or carrying sound equipment. We ask for a 3 hour commitment between 8 am and 3 pm.

Production Moonlight Crew – See previous description. Help break down the event. Most of this work will occur from 10 pm ‘til 2 am (with a break to go see the Midnight Ceremony). We would like a 3 hour commitment.

Office Assistant – Serve as receptionist assisting the staff by answering phones, giving general First Night information to the public, some typing, assisting with mailing. We would like a regular commitment of at least 3-4 hours per week beginning in November.

Any Assignment – This is for the truly adventurous. We place you where we need the most help.

For More Information email volunteer@artsplosure.org

brochure art direction Ken Barnes

Artsplosure—the presenter of First Night® Raleigh—is funded in part by the City of Raleigh based on recommendations of the Raleigh Arts Commission. Support is also received from the United Arts Council of Raleigh and Wake County, with funds from the United Arts Campaign and Grassroots Arts Program of the North Carolina Arts Council, a state agency. Artsplosure receives support from the North Carolina Arts Council, an agency funded by the State of North Carolina and the National Endowment for the Arts.

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www.firstnightraleigh.com email info@artsplosure.org

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Volunteer Sign-up Form

(Mail to: Volunteer Coordinator, Artsplosure, 336 Fayetteville St. Mall, #405, Raleigh, NC 27601 or fax to: 919/832-0890 or e-mail to: volunteer@artsplosure.org)

Name _____

(Volunteers must be 15 years or older, unless accompanied by an adult on the same shift.)

Address _____

City _____

State _____

Zip _____

Phone (Day) _____

Phone (Evening) _____

email _____

Have you volunteered at First Night® Raleigh before?

Yes No

First Night® Raleigh Volunteer Jobs

Rank the three that most appeal to you.

(1 = first choice, 2 = second choice, 3 = third choice)

Site Manager

Children’s Activities Helper

“The People’s Procession” Assistant

“New Year’s Eve Around the World” Assistant

Button Checker / Usher

Audience Surveyor

Production Assistant

Volunteer & Performer Hospitality

Volunteer Check-in Assistant

Production Daylight Crew

Production Moonlight Crew

Office Assistant

Any Assignment

Prefer Inside or Outside?

Please assign me an inside job

I’m willing to take a job outside

Preferred Time of Day

I can only work in the evening

Please assign me an afternoon job

First Night® Raleigh is an all-weather event; most outside jobs have some access to shelter.